

## 15<sup>th</sup> Meeting of Joint CEOS CGMS Working Group on Climate

07 / 08 October 2021

### Virtual Meeting Agenda Version 1.0

The meeting starts every day at 2 pm Berlin (**CEST**) on both days. The meeting is allocated for 3 hours on Thursday and for two hours on Friday.

Please note that the *agenda is tentative* and can be updated on request by any other topics.

The order of the agenda may be also subject to changes.

#### Agenda

Thursday October 7 <sup>th</sup> , 2021	
00:00	Welcome and Introduction (Chair) Round table introduction (All)
00:15	Introduction: Meeting outline & Goals (Chair)
00:20	Chair's report
00:35	Action items
	<ul style="list-style-type: none"> <li>▪ CEOS action items</li> <li>▪ CGMS action items</li> <li>▪ Internal action items</li> </ul>
01:05	Status Joint CEOS / CGMS WGClimate activities
01:05	<ul style="list-style-type: none"> <li>▪ Status ECV inventory (J. Schulz)</li> </ul>
01:15	<ul style="list-style-type: none"> <li>▪ Gap analysis 3.0 (J. Schulz)</li> </ul>
01:20	<ul style="list-style-type: none"> <li>▪ Preparation of Gap analysis 4.0 (Chair, all)</li> </ul>
01:35	<ul style="list-style-type: none"> <li>▪ Term definitions (J. Privette / NOAA)</li> </ul>
01:45	<ul style="list-style-type: none"> <li>▪ Climate Data Record Use cases (W. Su / NASA, G. He / WMO)</li> </ul>
02:15	<ul style="list-style-type: none"> <li>▪ GCOS interaction (Chair)</li> </ul>

Friday October 8 <sup>th</sup> , 2021	
00:00	Welcome and Introduction (A von Bargaen) Round table introduction (All)
00:15	Global Stocktake
00:15	<ul style="list-style-type: none"> <li>▪ CEOS Global Stocktake Strategy (Chair)</li> </ul>
00:30	<ul style="list-style-type: none"> <li>▪ Report GHG task team (M. Dowell / EC)</li> </ul>
01:00	<ul style="list-style-type: none"> <li>▪ Information about CEOS AFOLU Roadmap (F M Seifert / ESA, O. Ochiai / Jaxa)</li> </ul>
01:15	<ul style="list-style-type: none"> <li>▪ Synthesis Report on Observation (F M Seifert / ESA)</li> </ul>
01:30	COP-26 information (Chair, all)
01:50	Action item updates and AOB (all)

## End of Meeting

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## Technology

### Tools

- The conference tool WebEx. The links for each meeting day is provided below. In order to have a smooth meeting, the presentations shall be sent one day earlier to the chair or his supporting colleague [Sabrina.Zechlau@dlr.de](mailto:Sabrina.Zechlau@dlr.de).

WebEx Dial-in information *which differ for both days:*

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**Thursday, 7<sup>th</sup> October 2021**

### Join WebEx Meeting

Join via Conference-Link:

<https://dlr-ar.webex.com/dlr-ar/j.php?MTID=m27bc9456489b46dc585f92bcb312a012>

Meeting ID:

Conference-ID: 2730 149 4480

Conference Password: fHqBrjQt657

Join by phone:

+49-619-6781-9736 Germany Toll

+33-1-7091-8646 France Toll

[Find-a-local-numbers](#) | [Possible charges](#)

Use link below to join via Mobile

[+49-619-6781-9736,,27301494480##](tel:+49-619-6781-9736,,27301494480##) Germany Toll

[+33-1-7091-8646,,27309253514##](tel:+33-1-7091-8646,,27309253514##) France Toll

Join via Videosystem or Skype for Business

Please dial [27301494480@webex.com](tel:27301494480@webex.com)

Or use the following ID 62.109.219.4.

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**Friday, 8<sup>th</sup> October 2021**

### Join WebEx Meeting

Join via Conference-Link:

<https://dlr-ar.webex.com/dlr-ar/j.php?MTID=m4393e619edb5c5f3b1e248e32d9b8099>

Meeting ID:  
Conference-ID: 2730 925 3514  
Conference Password: eYMJAHQ2p55  
Join by phone:  
+49-619-6781-9736 Germany Toll  
+33-1-7091-8646 France Toll  
[Find-a-local-numbers](#) | [Possible charges](#)

Use link below to join via Mobile  
[+49-619-6781-9736,,27309253514##](tel:+49-619-6781-9736,,27309253514##) Germany Toll  
[+33-1-7091-8646,,27309253514##](tel:+33-1-7091-8646,,27309253514##) France Toll

Join via Videosystem or Skype for Business  
Please dial [27309253514@webex.com](tel:+33-1-7091-8646,,27309253514##)  
Or use the following ID 62.109.219.4

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## Session Limits

The tools do not seem to have any inherent 'session limits', and users should not need to 'reconnect' during each day's session, but be aware of different dial-in information for both days.

However, individual users may find that their own systems (e.g. their telephone carriers) impose limits on how long they can remain on a single call. If this should occur, simply redial or reconnect.

## Video and Cameras

To keep bandwidth requirements low, video will **not be used**. Please **do not** share your camera.

## Audio Controls and Quality

All participants, excluding the WG Chairs, will be muted by default. All participants should stay muted unless invited to intervene or present by the WG Chairs in accordance with the below protocols.

**We recommend using individual headsets to participate in the meeting.** This will provide you, and other participants, with the clearest voice quality and the least noise. If this is not possible, please check your phone setup to ensure minimal disruption from other attendees. **Note:** if a speaker or presenter becomes completely unintelligible or experiences major degradation of sound quality, the WG Chair will immediately mute them, and the meeting will move on. The speaker or presenter should then seek technical assistance as above.

**Note:** if the line is noisy during the call, the WG Chair will mute all callers. Internet callers will be able to unmute using the software interface. All callers are asked to mute their lines if they are not speaking.