

WGCV35 Actions

Tracking Number	Description	Assigned to:	Due Date:	Status	Notes/Recommendations
WGCV35-1	WGCV to define our terms of reference as to who (when dialing in via WebEx) and what constitutes adequate participation to make them eligible to vote.	WGCV	WGCV36	Open	
WGCV35-2	The Plenary needs to have a discussion and vote on responding to GSCICS's request to us. Follow interaction and define those (per Albrecht).	WGCV	WGCV36	Open	
WGCV35-3	Have discussion on QA4EO chair and co-chair role, and the management role for this task. The role for a volunteer agency should be fine for secretariat, but not for leadership role. Define WGCV's leadership role with respect to QA4EO implementation, and what the sharing process is for the co-chair.	WGCV-QA4EO	WGCV36	Open	
WGCV35-4	European Space Agency (ESA) to check on thematic sampling from the Ozone Mapping and Profiler Suite (OMPS). Others to provide sites for subsets.	ESA (Bojkov)	WGCV36	Open	
WGCV35-5	Have group discussion (Greg, Bojon, Chander, Albrecht) to getting SCIAMACHY data over recommended test sites.	Greg, Bojon, Chander, Albrecht	WGCV36	Open	
WGCV35-6	For LPV to cross-coordinate with the WG on climate. They have invited LPV to come to these meetings. There's a lot of cross-coordination happening and it would be nice to see more from the WG on climate.	LPV (Lead Joanne and Gabrielle)	WGCV36	Open	This is also a recommendation. See ACTION6 of meeting minutes.
WGCV35-7	Dong to address links between IVOS and MSSG sites. What are the current and future sites being reviewed by microwave and are they related to IVOS?	MSSG-Dong	WGCV36	Open	
WGCV35-8	Update and discuss the showcase for AC.	WGCV	WGCV36	Open	Coinciding Recommendation: Whether or not we should continue to develop a showcase for elevation. JPM clarified the showcase presented in Montreal. This is one of the things in the task that WGCV was delegated to do. We also need to discuss and develop implementation of WGISS (IN-02-C1-3 and 5). See ACTION8 of meeting minutes.
WGCV35-9	The appropriate people should be looking at pilots and showcases as they come out. Maybe WGCV can be defining what those fields are.	WGCV Personnel	WGCV36	Open	Recommendation or suggestion to think about a discussion in this area. See ACTION9 of meeting minutes.

WGCV35-10	To get more knowledge on how to get the right parameter, take information from test sites and share with the Team. From a test site perspective, WGCV has the first step.	WGCV	WGCV36	Open	Satoko made the recommendation for a definition requirements. See ACTION10 of meeting minutes.
WGCV35-11	With regard to test sites, cal/val portals, constellations, etc.: Find out what is out there and re-define from there.	WGCV	WGCV36	Open	Recommendation: Acquire a list of organizations that are cooperative. See ACTION11 of meeting minutes.
WGCV35-12	WGCV to contact Kerry Sawyer to find out how to start populating things on the CEOS calendar site.	WGCV Chair	WGCV36	Done/Complete	
WGCV35-13	WGCV to come up with a recommendation and feed-back to WGISS regarding DEMqis and QAlbedo.	WGCV	WGCV36	Open	
WGCV35-14	Document all the quality related activities, send out an e-mail to WGCV and WGISS and provide QA related activities to a POC, and create a list of information. (Greg will do for WGCV, and Satoko for WGISS). Nigel will provide the group with the e-mail POC for the QA4EO group. Nigel and Greg will work on and e-mail that would work for both groups.	Greg, Satoko, Nigel	12/12/2012	Open	
WGCV35-15	WGCV teams should also suggest ideas of quality data/metadata fields for the key sensors and products. WGCV to work o common definitions of quality. Work together with WGISS on this and present to CEOS.	WGCV/WGISS	WGCV36	Open	
WGCV35-16	WGCV and WGISS chairs to send e-mails to document all quality-related activities regarding WGCV35-15, and data access to CEOS Test sites and tools	WGCV/WGISS	WGCV36	Open	
WGCV35-17	Brian Killough will take an action to talk to Tom Stone, and get requirements, and report back to the group regarding lunar calibration.	Brian Killough, NASA	WGCV36	Open	
WGCV35-18	Brian Killough will contact ESA (Alessandro) to see what lists they have to provide.	Brian Killough, NASA	WGCV36	Open	
WGCV35-19	WGCV to discuss lunar calibration modeling and components and address future requirements to get that.	WGCV	WGCV36	Open	

WGCV35-20	To Let INPE (through Leila) know that the info they have does not include proper (correct) names as related to header names for data collection sets for the LSI tool. John will also take it back to his group, as there are other names that need to be corrected.	INPE (Leila F.), and John Faundeen of WGISS	WGCV36	Open	
WGCV35-21	WGCV to provide feedback to John Faundeen on Libya 4.	WGCV	WGCV36	Open	
WGCV35-22	Processes and efforts regarding cal/val portal and test sites to be deciphered, documented, and provided in an e-mail. Additionally, a regular reminder on this action should take place at least by every WGCV (every 8 months) or less.	WGCV	WGCV36 and ongoing LOE	Open	
WGCV35-23	All WGCV members look at portal and suggest changes/fixes to ESA. ESA has asked for this on a regular basis so we should provide our best effort.	WGCV	WGCV36	Open	
WGCV35-24	Nigel and Chander to provide documentation associated with requirements for radiation gain sites for linkage and recommendation to WGCV.	Nigel Fox/Gyanesh Chander	WGCV36	Open	
WGCV35-25	SAR to work with ISRO to help bring access to ISRO in situ information forward and available to CEOS, and provide ISRO information of CEOS ground and ocean sites and relevant information of other comparing sensors acquired over the CEOS CV sites.	SAR/Manfred Zink	WGCV36	Open	
WGCV35-26	Continue to work to establish this CEOS/WGCV/AUS partnership. The last two briefings we saw from AUS had much in them. Everyone was encouraged to provide feedback to the chair/vice chair on potential work we can do within the subgroups.	WGCV and AUS partners	WGCV36	Open	
WGCV35-27	ROSCOSOMOS to work w/IVOS. IVOS has put out a request for such.	ROSCOSMOS leads	WGCV36	Open	
WGCV35-28	WGCV to work with WG on Climate 1) To find out the exact components and support WG Climate is looking for from us. 2) To discuss the maturity matrix process of QA4EO as a guideline or maybe a showcase.	WGCV	WGCV36	Open	
WGCV35-29	Satish to look at SAR report and make recommendations.	Satish Srivastava	by CEOS Plenary	Closed	
WGCV35-30	Greg and Satish will check the slides by Bojan and share any recommendations with the group.	Greg Stensaas and Satish Srivastava	by CEOS Plenary	Closed	
WGCV35-31	LPV, IVOS, and TMSG to work with chair and vice chair to determine the fitness of QAlbedo as a showcase or recommended effort that needs to happen within CEOS	Leads Joanne/Gabrielle, Nigel, and Jan-Peter	WGCV36	Open	

Actions carried over from previous meetings

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WGCV32-1	Microwave and Atmospheric Composition subgroups to identify their key reference sites and send them to Cal/Val portal for inclusion there in the CEOS reference site list	Dong/Bojkov	WGCV-34	OPEN	Jean Christopher/related AC Test-sites? Dong to present test-sites
WGCV33-4	Raise the need for better processes at CEOS level to engage commercial satellite providers	WGCV Chair/WGCV Secretariat	SIT-27	Reported at CEOS-25; discuss at WGCV-34; report information at SIT-27. Subgroups encouraged to provide WGCV chair with commercial providers and make recommendation to CEOS Chairs. OPEN	Subgroups to provide input yet
WGCV33-6	Establish routine QA4EO telecons between the WGCV chair / vice-chair and the WGCV subgroup chairs to discuss the way forwards for QA4EO and also to build a cohesive story for the QA4EO showcases. Also, dedicate regular time slots to discuss QA4EO at WGCV plenary and other associated meetings (e.g. QA4EO workshops).	WGCV Sec / IVOS subgroup chair	WGCV-34	Status: Regular telecons not established as yet. Following on from QA4EO workshop in October 2011, a new GEO QA4EO task force is to be established. Awaiting the initiation of this task force to take QA4EO forwards according to the roadmap discussed and established at the workshop. A dedicated slot at WGCV-34 has been set up for one whole afternoon to continue discussions within WGCV. OPEN	Address in Hyderabad
WGCV34-6	IVOS and LPV Subgroups to discuss –Australian cal/val sites with Alex Held.	Tim Malthus and Medhavy Thankappan to be interface on behalf of Australian constituents.	1-Aug-12	OPEN	