

**The 28<sup>th</sup> Meeting of the CEOS Strategic Implementation Team (SIT-28)**  
**March 12-14, 2013**  
**NASA Langley Research Center**  
**Hampton, Virginia, USA**

**AGENDA v1.1 7 March 2013**

The SIT-28 objectives include:

1. To conclude the essential business required of SIT, taking decisions and endorsing proposals relating to CEOS priorities, continuity of leadership, and our relationship with GEO.
2. To prepare recommended improvements in CEOS Structure and Governance for consideration and adoption at the CEOS 2013 Plenary by reviewing options for organizational improvement developed since the CEOS 2012 Plenary in the areas of:
  - Decision-Making Processes;
  - Major Meetings; and
  - Roles and Responsibilities.
3. In relation to GEO and other stakeholders:
  - To review the status of initiatives supporting the implementation of Earth Observing Systems for the Global Earth Observation System of Systems (GEOSS) by 2015; and
  - To examine how collaboration with stakeholders, partner organizations, and communities of practice could favorably advance or accelerate CEOS's work.
4. In relation to the CEOS VCs and WGs:
  - To examine outcomes of the increased focus on physical outputs in support of CEOS implementation priorities;
  - To establish consensus on cross-cutting work for which greater integration would accelerate implementation and data products;
  - To examine the composition, capacity and resourcing of the VCs and WGs and to raise their needs to the attention of the SIT; and
  - To identify and address existing and expected gaps in VC and WG leadership and their potential effect on implementation milestones.
5. To discuss three top-level elements for a sustainable CEOS: continuity, complementarity, and capacity.

***The deadline for submission of presentation materials (via email to [george@symbisocomms.com](mailto:george@symbisocomms.com)) is 1 March.***

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**Monday, March 11: Side Meetings – locations as noted below**

08:00 - Bus departs Marriott Hotel for NASA Langley

See GoToMeeting connection details for these sessions at the end of this agenda document.

Registration	SIT Chair Team	Reid Auditorium Foyer	8:30 – 9:00
GEOGLAM Side Meeting	Y Crevier	Langley Room	9:00 – 11:00
Carbon Task Force	D Wickland/M Nakajima	Hampton Room	9:00 – 12:00
CEOS Working Groups and Virtual Constellations Workshop	S Ward/G Dyke	Reid Auditorium	10:00 – 17:00
Disasters	G Séguin	Hampton Room	16:00 – 17:00

17:30 - Bus departs NASA Langley for Marriott Hotel

19:00 - No-host Dinner at “County Grill and Smokehouse” ([www.countygrill.net](http://www.countygrill.net))

No bus transportation is provided to dinner. Cars must be coordinated from the Marriott Hotel (10 min)

**Tuesday, March 12: SIT-28 Day 1 – Reid Auditorium**

08:00 - Bus departs Marriott Hotel for NASA Langley

See GoToMeeting connection details for SIT-28 at the end of this agenda document.

<b>Registration</b>		<b>8:30 – 9:00</b>
<b>Reid Auditorium</b>		
<b>SESSION 1: Welcome and Essential Business</b>		
1	Welcome Message by the NASA LaRC Deputy Director (David Bowles, NASA) Welcome and Opening Remarks by the SIT Chair (M Freilich, NASA) - <i>Tour de Table self-introductions</i> - <i>Logistics information</i> - <i>SIT-28 Expected outcomes and introduction of agenda</i>	9:00 – 9:20
2	Review of Open Actions (S Ward, SIT Team)	9:20 – 9:30
3	CEOS Priorities for 2013 (K Sawyer, CEO) - <i>2013 CEOS Work Plan Expected Outcomes</i>	9:30 – 9:45
4	GEO 2012-2015 Work Plan Revision and GEO 2013 Priorities (E Volden, GEO Secretariat)	9:45 – 10:00
5	CEOS Participation in GEO WP Management Structure (K Sawyer, CEO)	10:00 – 10:15
6	Report from GEO Post-2015 WG and GEO Ministerial WG (B Smith, NOAA)	10:15 – 10:30
<b>GROUP PHOTO and BREAK</b>		<b>10:30 – 10:45</b>
7	GFOI & Endorsement of the SDCG Global Baseline Strategy (SDCG Exec: J Faundeen, S Ward)	10:45 – 11:30
8	WGCapD Inventory Proposal for CEOS Consideration (J Sutherlun, WGCapD)	11:30 – 11:45
9	Mini-Plenary CEOS Leadership Matters (L Brûlé, CSA) - <i>2015 CEOS Chair selection</i> - <i>2016 CEOS Chair selection</i>	11:45 – 12:00
<b>LUNCH</b>		<b>12:00 – 13:00</b>
<b>SESSION 2: CEOS Virtual Constellations and Working Groups (VCs and WGs)</b>		
10	Session objectives and content (NASA SIT Team)	13:00 – 13:10
11	VC & WG deliverables for the 2015 GEOSS (NASA SIT Team lead) - <i>1-slide 3-minute reports from each VC/WG (35 mins)</i>	13:10 – 14:20

	- Discussion of big picture issues and obstacles (35 mins)	
12	VC Membership, Composition & Sustainability (NASA SIT Team + SST via GoToMeeting, OST, OSVW) - Membership update (10 mins) - Science team alignment, lessons learned & discussion (30 mins)	14:20 – 15:00
<b>BREAK</b>		<b>15:00 – 15:15</b>
13	VC-WG selected topic(s) – arising from pre-meeting (Spokesman lead)	15:15 – 15:45
14	CEOS Deliverables for GEOSS Data Discovery and Access (WGISS & CNES lead) - Introduction (SIT Chair - 5 mins) - Heritage, recent efforts, possible solutions using HMA-CWIC & discussion (WGISS Chair - 55 mins) - VC portals study proposal (CNES - 15 mins)	15:45 – 17:00
15	LSI Terms of Reference (LSI lead) - LSI Co-Chairs input paper (LSI - 10 mins) - Discussion (10 mins)	17:00 – 17:20
16	Brief review and wrap (NASA SIT Team)	17:20 – 17:30
<b>ADJOURN</b>		<b>17:30</b>

18:00 - Bus departs NASA Langley for Marriott Hotel

19:00 - No-host Dinner at "Salsas Mexican Grill" ([www.salsasmexicangrill.net](http://www.salsasmexicangrill.net))

Restaurant is located 2 blocks from Marriott Hotel in the Oyster Point Town Center

### Wednesday, March 13: SIT-28 Day 2 – Reid Auditorium

08:00 - Bus departs Marriott Hotel for NASA Langley

See GoToMeeting connection details for SIT-28 at the end of this agenda document.

<b>Registration</b>		<b>8:30 – 9:00</b>
<b>Reid Auditorium</b>		
<b>SESSION 3: CEOS Self Study Implementation Initiative</b>		
17	CSSII Overview (M Freilich, NASA/SIT Chair)	9:00 – 9:15
18	CEOS Essential Questions (P Jacobberger-Jellison, NASA) - Review of Essential Questions and CEOS responses for approval	9:15 – 10:45
<b>BREAK</b>		<b>10:45 – 11:00</b>
19	CEOS Major Meetings Topical Team (Ivan Petiteville, ESA) - Presentation of options for decision	11:00 – 12:00
<b>LUNCH</b>		<b>12:00 – 13:00</b>
<b>SESSION 4: CEOS Self Study Implementation Initiative (Continued)</b>		
20	CEOS Roles & Responsibilities Topical Team (P Counet, EUMETSAT) - Presentation of options for decision	13:00 – 14:30
21	CEOS Decision Making Processes Topical Team (S Hosford, CNES) - Presentation of options for decision	14:30 – 15:30
<b>BREAK</b>		<b>15:30 – 15:45</b>
22	CEOS Decision Making Processes (Continued) - Presentation of options for decision	15:45 – 16:45
23	CSSII: Summary of Decisions and Progress towards CEOS Strategic Documents - Recap of SIT-28 CSSII decisions (outcomes of sessions 16,17,18,19,20) - Progress toward CSSII Strategic Documents	16:45 – 17:30
<b>ADJOURN</b>		<b>17:30</b>

18:00 - Bus departs NASA Langley for Marriott Hotel

19:00 - Bus departs Marriott for Virginia Air and Space Center (VASC) – ([www.vasc.org](http://www.vasc.org))

Hosted Reception 19:30 to 21:30, food and beverages provided

21:30 - Bus departs VASC for Marriott Hotel

## Thursday, March 14: SIT-28 Day 3 – Reid Auditorium

08:00 - Bus departs Marriott Hotel for NASA Langley

See GoToMeeting connection details for SIT-28 at the end of this agenda document.

<b>Registration</b>		<b>8:30 – 9:00</b>
<b>Reid Auditorium</b>		
<b>SESSION 5: Essential Business (Continued)</b>		
24	Climate ECV Inventory and Report from UNFCCC/COP (M Dowell / J Bates, WGClimate)	9:00 – 9:15
25	Long Term Coordination of Global Climate Architecture from Space (EUMETSAT)	9:15 – 9:30
26	Update from Carbon Task Force (D Wickland / M Nakajima, Carbon Task Force) - <i>Progress towards the release of the CEOS Carbon Strategy</i>	9:30 – 9:45
27	Update on CEOS Agency Review of the Disaster Risk Management Implementation Plan (I Petiteville, ESA)	9:45 – 10:00
28	CEOS Response to the GEO Disasters Task (G Séguin, CSA)	10:00 – 10:15
29	GEO Water Strategy Report (O Ochiai, JAXA) - <i>Potential scope and schedule of a CEOS response</i>	10:15 – 10:30
30	GGOS Proposal for CEOS Consideration (R Neilan, GGOS)	10:30 – 10:45
<b>BREAK</b>		<b>10:45 – 11:00</b>
31	GEOGLAM Report and <i>ad hoc</i> Working Group on GEOGLAM Way Forward (C Justice, UMD / Y Crevier, CSA)	11:00 – 11:40
32	The Polar Ice Sheet Monitoring Project – A Coordinated Response from Space Agencies (Y Crevier, CSA)	11:40 – 12:10
<b>LUNCH</b>		<b>12:10 – 13:10</b>
<b>SESSION 6: A Sustainable CEOS</b>		
33	CEOS Continuity (B Smith, CEOS Secretariat), Complementarity (K Sawyer, CEO), Capacity (B Killough, SEO)	13:10 – 14:10
34	Panel and Open Discussion (Moderator TBD)	14:10 – 15:00
<b>BREAK</b>		<b>15:00 – 15:15</b>
35	Panel and Open Discussion Continued (Moderator TBD)	15:15 – 16:15
<b>SESSION 7: SIT-28 Closing Business</b>		
36	SIT-28 Action Item Confirmation	16:15- 16:30
37	SIT Chair Closing Remarks	16:30 -16:45
<b>ADJOURN</b>		<b>16:45</b>

17:30 - Bus departs NASA Langley for Marriott Hotel

No group dinner plans ... “free night”

## Friday, March 15: Side Meetings

08:00 - Bus departs Marriott Hotel for NASA Langley

See GoToMeeting connection details for these sessions at the end of this agenda document.

CLARREO / WGCV / WGClimate	B Killough	Hampton Room	8:00 – 9:00
Meeting on Data Discovery and Access	S Miura/WGISS	Langley Room	9:00 – 12:00
CSSII Steering Committee (TBC)	P Jacobberger-Jellison	Hampton Room	9:00 – 10:00

12:30 - Bus departs NASA Langley for Marriott Hotel

## ***CEOS SIT-28 GoToMeeting Access***

### **Monday, March 11 Side Meetings**

#### **GEOGLAM (0900-1100)**

- On your computer: <https://www4.gotomeeting.com/join/640833575>
- Or, call in using your telephone (Access Code: 640-833-575)
  - Australia: +61 2 9087 3701
  - Belgium: +32 (0) 38 08 1855
  - Canada: +1 (647) 497-9391
  - Switzerland: +41 (0) 435 0167 07
  - Germany: +49 (0) 811 8899 6976
  - Spain: +34 931 81 6668
  - France: +33 (0) 182 880 455
  - United Kingdom: +44 (0) 203 535 0624
  - Italy: +39 0 699 36 98 80
  - Norway: +47 21 03 58 95
  - United States: +1 (646) 982-0002
- Audio PIN: Shown after joining the meeting

#### **Carbon Task Force (0900-1200)**

- On your computer: <https://www4.gotomeeting.com/join/722684695>
- Or, call in using your telephone (Access Code: 722-684-695)
  - Australia: +61 2 9087 3701
  - Belgium: +32 (0) 38 08 1855
  - Canada: +1 (647) 497-9391
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#### **Working Groups & Virtual Constellations Workshop (1000-1700)**

- On your computer: <https://www4.gotomeeting.com/join/155345847>
  - Or, call in using your telephone (Access Code: 155-345-847)
    - Australia: 61 2 8355 1031
    - Canada: 1 (647) 497-9371
    - Switzerland: 41 (0) 225 3314 54
    - Germany: 49 (0) 811 8899 6925
    - France: 33 (0) 182 880 159
    - United Kingdom: 44 (0) 203 657 6776
    - Italy: 39 0 693 38 75 50
    - Netherlands: 31 (0) 208 080 208
    - Norway: 47 21 54 82 21
    - United States: 1 (626) 521-0010
  - Audio PIN: Shown after joining the meeting
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### **Disasters (1600-1700)**

- On your computer: <https://www4.gotomeeting.com/join/640833575>
- Or, call in using your telephone (Access Code: 640-833-575)
  - Australia: +61 2 9087 3701
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### **Tuesday-Thursday, March 12-14 SIT-28 Days 1-3**

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- Or, call in using your telephone (Access Code: 722-684-695)
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### **Friday, March 15 SIT-28 Side Meetings**

#### **CLARREO**

- On your computer: <https://www4.gotomeeting.com/join/640833575>
- Or, call in using your telephone (Access Code: 640-833-575)
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## WGISS

- On your computer: <https://www4.gotomeeting.com/join/722684695>
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  - Australia: +61 2 9087 3701
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