

ACTIONS

2019 CEOS Strategic Implementation Team Technical Workshop (SIT TW 2019)

FINAL v1.0

11-12 September 2019, Fairbanks, AK, USA

SIT-TW-2019-01	CEO	Distribute the updated information on the new online CEOS Deliverables Tracker to CEOS Agencies and request inputs.	ASAP (Inputs due before end September)
	<i>Rationale: Reinforce the credibility of CEOS as an organization through a “define-monitor-report” approach to work planning.</i>		
SIT-TW-2019-02	Werner Balogh	Work with SIT Chair to draft a letter from WMO to CEOS leadership explaining the outlook for OSCAR and how space agencies might assist with inputs. The letter should provide the appropriate WMO point of contact with whom CEOS Agencies can follow up.	30 September 2019
	<i>Rationale: Inform CEOS Agencies of what OSCAR requires so Principals can consider before and discuss at Plenary. Include in the letter a brief description of what the WMO will do with the information and how CEOS will also benefit from the effort.</i>		
SIT-TW-2019-03	WGST	Integrate feedback from SIT TW and finalize the Study Team report for SIT Chair presentation to the 33 rd CEOS Plenary.	30 September 2019
	<i>Rationale: Provide Plenary with the findings and recommendations to consider at Plenary.</i>		
SIT-TW-2019-04	SEO	Develop a “CEOS External Request Process Paper.”	SIT-35
	<i>Rationale: The External Request Process Paper is expected to streamline and guide the processing of requests from external partners.</i>		
SIT-TW-2019-05	SIT Chair Team	Propose the creation of a Task Team to conduct an assessment of the potential user community needs and external demand for CEOS observations (a “market analysis”).	For 33rd CEOS Plenary
	<i>Rationale: The market analysis will help CEOS assess the potential associated workload.</i>		
SIT-TW-2019-06	OVC MST	Integrate feedback from the SIT TW and finalize the Study Team Report for SIT Chair presentation to the 33 rd CEOS Plenary.	30 September 2019
	<i>Rationale: Provide Plenary with the findings and recommendations to consider at Plenary.</i>		
SIT-TW-2019-07	SIT Chair Team	Develop a set of recommendations and observations regarding communication and engagement by Virtual Constellations with CEOS leadership and other elements. To be presented at the Plenary.	For 33rd CEOS Plenary
	<i>Rationale: Insufficient two-way interactions between some VCs and other elements of CEOS was identified as a recurring theme at the SIT TW.</i>		
SIT-TW-2019-08	WGClimate GHG Team Leader	Provide Principals at the 33 rd CEOS Plenary an idea of resources envisioned to support the proposed GHG Roadmap.	30 September 2019
	<i>Rationale: Provide Principals with an estimate of resources needed for the proposed GHG Roadmap and ask them to consider and respond before SIT-35 in April 2020.</i>		
SIT-TW-2019-09	CEOS Agencies	Consider nominating qualified candidates for Vice Chair of the Working Group on Calibration and Validation (WGCV).	For 33rd CEOS Plenary
	<i>Rationale: WGCV Vice Chair position will be vacant at the conclusion of 34th CEOS Plenary.</i>		
SIT-TW-2019-10	VAST/VNSC	VAST/VNSC to formally submit for CEOS endorsement its nomination of a candidate for Vice Chair of the Working Group on Capacity Building and Data Democracy (WGCpD).	For 33rd CEOS Plenary
	<i>Rationale: VAST/VNSC has indicated interest in nominating a candidate for WGCpD Vice Chair position; a formal letter of nomination is needed.</i>		

Actions of the 2019 CEOS SIT Technical Workshop DRAFT v0.3



SIT-TW-2019-11	AC-VC Co-Leads	Circulate AQ White Paper widely for review ahead of request for 33 rd CEOS Plenary endorsement. Work with SIT Chair Team to prepare letter to circulate with the Paper explaining the context and implications to Principals.	30 September 2019
	<i>Rationale: Provide Principals and Agencies with sufficient time to review the AQ White Paper prior to 33rd CEOS Plenary.</i>		
SIT-TW-2019-12	SIT Chair Team	Finalize and circulate the changes to the VC Leadership Succession Text that will be presented for endorsement at the 33 rd CEOS Plenary.	30 September 2019
	<i>Rationale: Provide Principals and Agencies with sufficient time to review prior to potential endorsement at the 33rd CEOS Plenary.</i>		
SIT-TW-2019-13	SIT Chair Team	Finalize and circulate the changes to the AHT Life Cycle Text that will be presented for endorsement at the 33 rd CEOS Plenary.	30 September 2019
	<i>Rationale: Provide Principals and Agencies with sufficient time to review prior to potential endorsement at the 33rd CEOS Plenary.</i>		
SIT-TW-2019-14	Paul DiGiacomo, SIT Chair Team, and SIT Vice Chair Team	Develop a Coastal Study Team proposal for consideration as a crosscutting CEOS activity, and present the proposal for discussion and decision on the establishment of a Study Team at the 33 rd CEOS Plenary.	30 September 2019
	<i>Rationale: Follow-up on discussions around coordination on coastal observations between several CEOS VCs, including as a demonstration of how Oceans VCs could work together on a focused topic.</i>		
SIT-TW-2019-15	CEOS Agencies	CEOS Agencies that are interested in proposing a candidate to represent CEOS as an Alternate to the GEO Programme Board are asked to submit names to CEOS Executive Officer.	Nominations due 24 September 2019
	<i>Rationale: Ensure continuity of CEOS representation on the GEO Programme Board.</i>		
SIT-TW-2019-16	SIT Chair Team and CEO	SIT Chair Team and CEO to confirm the proposed CEOS representatives to GEO Programme Board (PB) and prepare nomination package for signature by the CEOS Principal/Alternate to GEO; send package to GEO Secretariat confirming the CEOS nomination to continue as Participating Organization on GEO PB.	27 September 2019
	<i>Rationale: Ensure continuity of CEOS representation on the GEO Programme Board.</i>		
SIT-TW-2019-17	CEO	Prepare for Principal review and consideration at the 33 rd CEOS Plenary, a listing of executive officer functions and deliverables that will be impaired and/or delayed as a result of the vacancy.	For 33rd CEOS Plenary Consideration
	<i>Rationale: Present a report on CEO functions while CEOS leadership works with CEOS Agencies to identify a new CEO, and possibly, a Deputy CEO.</i>		
SIT-TW-2019-18	SIT Vice Chair	Develop a draft set of specific elements and activities that CEOS Agencies may want to contribute to during the 2020-2021 SIT chairmanship of CSIRO and Geoscience Australia.	For 33rd CEOS Plenary Consideration
	<i>Rationale: Provide CEOS Agencies with options to consider contributing to or supporting.</i>		
SIT-TW-2019-19	Incoming CEOS Chair	Develop a draft set of specific elements and activities that CEOS Agencies may want to contribute to during ISRO's terms as the 2020 CEOS Chair.	For 33rd CEOS Plenary Consideration
	<i>Rationale: Provide CEOS Agencies with options to consider contributing to or supporting.</i>		