

**CEOS Strategic Implementation Team (SIT)  
Technical Workshop  
16<sup>th</sup> - 18<sup>th</sup> September, 2014  
OCEANIA Hotel  
Montpellier, France**

**AGENDA v1.2**

The SIT Technical Workshop is intended to review CEOS progress against the current Three-Year Work Plan, to prepare topics for CEOS 2014 Plenary, and consolidate CEOS contributions and reporting to major 2014 events and their key stakeholders.

Specific objectives of the 2014 SIT Technical Workshop, structured around **Expected Outcomes for 2014-2016** from the CEOS Three-Year Work Plan, and actions from SIT-29 and the 27<sup>th</sup> CEOS Plenary, include:

1. Advancement of the CEOS Virtual Constellations (VCs) and Working Groups (WGs)
  - a. Consult with VCs and WGs, including via a dedicated day prior to the Workshop, and identify areas for coordination and cooperation within and between the groups.
  - b. Identify key issues for the VCs and WGs that require coordination prior to discussion and decision as an input to CEOS Plenary.
  - c. Review options developed by the SIT Chair Team in relation to CEOS land imaging coordination (i.e. LSI-VC).
2. Review progress and status across key thematic areas of the Expected Outcomes, in particular items due for decision or action at Plenary:
  - a. Climate Monitoring, Research, and Services (incl. WGClimate)
  - b. Carbon Observations, Including Forested Regions (incl. GFOI and SDCG, Carbon Strategy)
  - c. Observations for Agriculture (incl. GEOGLAM)
  - d. Observations for Disasters (incl. WGDisasters)
  - e. Capacity Building, Data Access, Availability and Quality (incl. WGCapD)
3. Support to Other Key Stakeholder Initiatives and Outreach to Key Stakeholders.
  - a. GEO-XI Plenary (13<sup>th</sup>-14<sup>th</sup> November, Libreville, Gabon).
  - b. Reporting to COP-20 and SBSTA-41 (1<sup>st</sup>-12<sup>th</sup> December, Lima, Peru).
  - c. Promotion of EO during the World Conference on Disaster Risk Reduction. (14<sup>th</sup>-18<sup>th</sup> March, 2015, Sendai, Japan)
  - d. Initial discussions of COP-21 (late 2015, Paris).
4. Discussion of any CEOS organizational issues that require coordination prior to CEOS Plenary.
5. Identification of main discussion points and anticipated outcomes of the 28<sup>th</sup> CEOS Plenary (e.g. preview of prospective Tromsø Statement).

2014-2016 CEOS Work Plan Thematic Areas	Workshop Outcome	Workshop Agenda Item
<b>3.1 Climate Monitoring, Research, and Services</b>	2.a	5, 6, 8, 9, 17
<b>3.2 Carbon Observations, Including Forested Regions</b>	2.b	10, 13
<b>3.3 Observations for Agriculture</b>	2.c	14
<b>3.4 Observations for Disasters</b>	2.d	5, 6, 8, 9, 16
<b>3.5 Capacity Building, Data Access, Availability and Quality</b>	1.a, 1.b, 2.e	5, 6, 8, 9
<b>3.6 Advancement of the CEOS Virtual Constellations</b>	1.a, 1.b	5, 6, 8, 9
<b>3.7 Support to Other Key Stakeholder Initiatives</b>	2.a – 2.d	5, 6, 8, 9, 10 (GFOI), 11 (Water), 13 (Carbon), 14 (GEOGLAM)
<b>3.8 Outreach to Key Stakeholders</b>	3.a – 3.d	15 (GEO), 17 (UNFCCC), 16 (WCDRR)
<b>3.9 Organizational Issues</b>	4, 5	3, 4, 18, 19, 20

**CEOS Strategic Implementation Team (SIT)  
Technical Workshop  
17<sup>th</sup> -18<sup>th</sup> September, 2014  
OCEANIA Hotel  
Montpellier, France**

**AGENDA v1.2**

**Tuesday, 16<sup>th</sup> September: Side Meetings – locations as noted below**

*Virtual participant GoToMeeting connection information included as an appendix to this agenda.*

<b>Time</b>	<b>Meeting</b>	<b>Location</b>
<b>From 08:00</b>	Welcome Coffee	
<b>09:00 – 12:00</b>	Virtual Constellations and Working Group Day - Full agenda for the VC/WG Day included as an appendix - CEOS-SIT-VC-WG interactions (C Donlon, S Srivastava) - Training Activities (E Wood, J Lambin) - ECV Products, Reporting to SBSTA (P. Lecomte, R. Eckman) - Data management and data access (R Moreno, I Petiteville, S Neeck)	Reine H�el�ene
<b>12:00 – 13:00</b>	Lunch ( <i>hosted</i> )	Dining room
<b>13:00 – 16:00</b>	Virtual Constellations and Working Group Day (Continued) - Full agenda for the VC/WG Day included as an appendix - CEOS-SIT-VC-WG interactions (C Donlon, S Srivastava) - Training Activities (E Wood, J Lambin) - ECV Products, Reporting to SBSTA (P. Lecomte, R. Eckman) - Data management and data access (R Moreno, I Petiteville, S Neeck)	Reine H�el�ene
<b>16:00</b>	Adjourn	
<b>16:30 – 17:30</b>	VC & WG Day wrap up meeting (VC & WG Day Co-leads)	Reine H�el�ene
<b>16:00 – 18:00</b>	JAXA / CEOS Report on Data Applications	Reine H�el�ene

Side meetings may be requested by completing a side meeting request form (see accompanying document). Contact Danielle Barrere (danielle.barrere@cnes.fr) for more information.

**Wednesday, 17<sup>th</sup> September: Day 1**

**Location Reine H el ene**

*Virtual participant GoToMeeting connection information included as an appendix to this agenda.*

<b>Registration, Virtual Participant Connection, and Welcome Coffee</b>		<b>08:30 – 09:00</b>
<b>Location: Reine H�el�ene (Main meeting room)</b>		
<b>Session 1: Welcome and Essential Business</b>		
<b>1</b>	Welcome Message Welcome and Opening Remarks by the SIT Chair (P Ultr�-Gu�erard) - <i>Tour de Table</i> self-introductions - Logistics information - Workshop Expected outcomes and introduction of agenda	<i>INFORMATION – 20 MINUTES</i> 09:00 – 09:20
<b>2</b>	Review of Key Actions from 27 <sup>th</sup> Plenary and SIT-29 (G Dyke)	<i>INFORMATION – 10 MINUTES</i> 09:20 – 09:30
<b>3</b>	CEOS Three-Year Work Plan Status Update and Priorities for 2014 (K Sawyer, CEO) - Update of the CEOS Actions Tracker - Timeline for annual update to the Three-Year Work Plan (2015-2017)	<i>INFORMATION – 15 MINUTES</i> 09:30 – 09:45
<b>4</b>	28 <sup>th</sup> CEOS Plenary Preview (CEOS Chair) - Draft meeting outcomes and objectives	<i>INFORMATION – 15 MINUTES</i> 09:45 – 10:00
<b>Session 2: CEOS Virtual Constellations and Working Groups (VCs and WGs)</b>		
<b>5</b>	Synthesis Session Introduction (J-L Fellous)	<i>INFORMATION – 10 MINUTES</i> 10:00 – 10:10

	- Session objectives - Review of planned agenda	
<b>6</b>	<i>INFORMATION / DISCUSSION / DECISION – 50 MINUTES</i> Synthesis Session: Report from the VC/WG day (Co-leads, VC/WG day) - Outcomes and main discussion points - CEOS-SIT-VC-WG interactions (C Donlon, S Srivastava) - Training Activities (E Wood, J Lambin) - ECV Products, Reporting to SBSTA (P Lecomte, R Eckman) - Data management and data access (R Moreno, I Petiteville, S Neeck) - [SIT-29-2], [SIT-29-3], [SIT-29-6], [SIT-29-7], [SIT-29-5]	10:10 – 11:00
<b>Group Photo and Break</b>		11:00 – 11:30
<b>Session 2: CEOS Virtual Constellations and Working Groups (VCs and WGs) (Continued)</b>		
<b>6+</b>	<i>INFORMATION / DISCUSSION / DECISION – 1 HOUR</i> Synthesis Session: Report from the VC/WG day (Co-leads, VC/WG day) (Continued) - Outcomes and main discussion points - CEOS-SIT-VC-WG interactions (C Donlon, S Srivastava) - Training Activities (E Wood, J Lambin) - ECV Products, Reporting to SBSTA (P Lecomte, R Eckman) - Data management and data access (R Moreno, I Petiteville, S Neeck) - [SIT-29-2], [SIT-29-3], [SIT-29-6], [SIT-29-7], [SIT-29-5]	11:30 – 12:30
<b>7</b>	<i>INFORMATION / DISCUSSION / DECISION – 30 MINUTES</i> Coordination of CEOS Land Surface Imaging Activities (SIT Chair) - Land Surface Imaging VC Status - Position Paper and recommended way forward [SIT-29-4]	12:30 – 13:00
<b>Lunch (hosted)</b>		13:00 – 14:00
<b>Session 2: CEOS Virtual Constellations and Working Groups (VCs and WGs) (Continued)</b>		
<b>8</b>	<i>INFORMATION / DISCUSSION – 1 HOUR 35 MINUTES</i> WG Issues and Topics for Plenary Preparation (15 minutes/WG + 20 minutes total discussion) - WGISS [SIT-29-13] (R Moreno) - WGCV (S Srivastava) - WGCapD [SIT-29-13] (E Wood) - WGClimate [SIT-29-21] (P Lecomte) - WGDisasters [SIT-29-17, SIT-29-18] (I Petiteville)	14:00 – 15:35
<b>9</b>	<i>INFORMATION / DISCUSSION – 15 MINUTES</i> VCs and WGs Session Wrap-up (JL Fellous) - Actions agreed - Next steps	15:35 – 15:50
<b>Break</b>		15:50 – 16:15
<b>Session 3: CEOS Three-Year Work Plan Thematic Areas (Non-WG/VC)</b>		
<b>10</b>	<i>INFORMATION / DISCUSSION – 20 MINUTES</i> Update on CEOS Support to GFOI (S Briggs) - CEOS Space Data Strategy for GFOI [SIT-29-10], [SIT-29-11], [SIT-29-12] - Baseline, Data Services, R&D Support - Pilot Space Data Services for GFOI	16:15 – 16:35
<b>11</b>	<i>INFORMATION / DISCUSSION – 15 MINUTES</i> CEOS response to the GEOSS Water Strategy (C Ishida)	16:35 – 16:50
<b>12</b>	<i>INFORMATION / DISCUSSION / DECISION – 10 MINUTES</i> Close of Day 1 (SIT Chair) - Concluding remarks - Key actions - Logistics	16:50 – 17:00
<b>Adjourn</b>		17:00

- Presentation from THEIA (French Land Data Centre), P Maurel/N Baghdadi, 17:15 – 17:45.
- 19:00 Fabre Museum visit followed at 20:30 by a cocktail reception.

GoToMeeting information: same as Wednesday.

<b>Registration, Virtual Participant Connection, and Welcome Coffee</b>		<b>08:30 – 09:00</b>
<b>Location: Reine Hélène</b>		
<b>Session 3: CEOS Three-Year Work Plan Thematic Areas (Non-WG/VC) (Continued)</b>		
<b>13</b>	<i>INFORMATION / DISCUSSION – 45 MINUTES</i> Carbon Strategy Implementation Study Team (S Briggs) - Approach and update [SIT-29-14, SIT-29-15] - Preliminary recommendations - Preparation for Plenary	09:00 – 09:45
<b>14</b>	<i>INFORMATION / DISCUSSION – 30 MINUTES</i> CEOS Acquisition Strategy for GEOGLAM (B Killough) - Strategy update for Plenary [SIT-29-16] - CEOS lead agency for GEOGLAM - GEOGLAM Project Office Update (5 minutes, M Deshayes)	09:45 – 10:15
<b>Break</b>		10:15 – 10:45
<b>Session 4: Other Key Stakeholder Initiatives and Outreach to Key Stakeholders</b>		
<b>15</b>	<i>INFORMATION – 45 MINUTES</i> GEO - IN-01 Task Leadership (B Killough) - GEO Post-2015 IPWG (E Volden) - Update on CEOS letter to GEO (CEOS Chair) [SIT-29-1] - Representation at GEO-XI Plenary (CEO / CEOS Chair)	10:45 – 11:30
<b>16</b>	<i>INFORMATION / DISCUSSION – 15 MINUTES</i> World Conference on Disaster Risk Reduction (C Ishida) - SIT-29-19 and SIT-29-20	11:30 – 11:45
<b>17</b>	<i>INFORMATION – 30 MINUTES</i> UNFCCC - COP-20, 1st-12th December, Lima, Peru (CEOS Chair) - SBSTA-41 (WGClimate TBA) - COP-21, 2015 Paris [SIT-29-22] (SIT Chair)	11:45 – 12:15
<b>18</b>	<i>INFORMATION / DISCUSSION – 15 MINUTES</i> Office Holder Updates (CEOS Chair) - CEOS Executive Officer (CEO) and Deputy CEO (DCEO)  SIT Leadership (SIT Chair) - SIT Vice-Chair	12:15 – 12:30
<b>19</b>	<i>INFORMATION – 20 MINUTES</i> 28 <sup>th</sup> Plenary Preparations (CEOS Chair) - Key outcomes and decisions - Plenary statement – initial preparations - Agenda finalisation - Logistics and key dates	12:30 – 12:50
<b>Lunch (hosted)</b>		12:50 – 13:50
<b>Session 5: CEOS Organizational Issues</b>		
<b>20</b>	<i>INFORMATION – 20 MINUTES</i> CEOS Information Management (SEO TBA) - Website Update [SIT-29-9] - Document management system - Formal document publication procedure	13:50 – 14:10
<b>Session 6: Workshop Conclusion</b>		
<b>Break</b>		14:10 – 14:30
<b>21</b>	<i>DISCUSSION – 10 MINUTES</i> SIT Workshop Action Item Confirmation (G Dyke)	14:30 – 14:40
<b>22</b>	<i>INFORMATION / DISCUSSION – 20 MINUTES</i> SIT Chair Closing Remarks (P Ultré-Guérard) - Future meetings – SIT-30	14:40 – 15:00
<b>Adjourn</b>		15:00

**GoToMeeting Connection Details:** *same for all three days.*

**Tuesday 16<sup>th</sup>: VC and WG Day 0900 - 1400**

**Wednesday 17th: Workshop Day 1 0900 - 1700**

**Thursday 18th: Workshop Day 2 0900 - 1500**

1. Please join my meeting.

<https://www4.gotomeeting.com/join/443347807>

2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

Australia: +61 2 8355 1034

Canada: +1 (647) 497-9376

Germany: +49 (0) 811 8899 6931

Spain: +34 932 20 0506

France: +33 (0) 182 880 269

United Kingdom: +44 (0) 330 221 0097

Italy: +39 0 694 80 31 28

Norway: +47 23 96 01 18

United States: +1 (213) 493-0006

Access Code: 443-347-807

Audio PIN: Shown after joining the meeting

Access Code/Meeting ID: 443-347-807

3. Enter the Audio PIN: shown on your screen after joining the meeting.

## VC/WG Day – Annotated Agenda

	<b>Topic</b>	<b>Speaker Moderator(s)</b>	<b>Time</b>
1	<p style="text-align: right;"><i>Information – 15 minutes</i></p> <p><b>Welcome and opening remarks by SIT Chair</b> - Tour de Table self-introductions - Logistics information</p>	P. Ultré-Guérard	09:00 – 09:15
2	<p style="text-align: right;"><i>Information – 15 minutes</i></p> <p><b>VC/WG Day Expected outcomes and introduction of agenda</b> - Some background will be provided as well as guidance to the moderators for the agenda items 3 to 6</p>	J.-L. Fellous	09:15 – 09:30
3	<p style="text-align: right;"><i>Discussion – 60 minutes</i></p> <p><b>Topic #1 – CEOS-SIT-VC-WG interactions</b> in terms of support needed and/or offered; CEOS promotion of VC/WG achievements - Each VC will be given an opportunity to introduce itself in 2 minutes with two slides - This topic will provide an opportunity to hold a discussion focused on the WG and VC Process Papers and what is expected of the WGs and VCs with the new 3-year CEOS Work Plan - It will also give a chance to review progress towards the 2015 GEOSS deliverables harvested from the updated VC and WG ToRs last year.</p>	C. Donlon (SST-VC) S. Srivastava (WGCV)	09:30 – 10:30
	Coffee/Tea Break		10:30 – 11:00
4	<p style="text-align: right;"><i>Discussion – 60 minutes</i></p> <p><b>Topic #2 – Training Activities</b> - The discussion is expected to build on past examples of training activities settled out by a Virtual Constellation. Opportunities for “thematic” training workshops making use of inputs from several VCs will be considered. Interaction between VCs and WGCapD at all stages of the organization of training and capacity building activities will be examined.</p>	E. Wood (WGCapD) J. Lambin (OST-VC)	11:00 – 12:00
	Lunch		12:00 – 13:00
5	<p style="text-align: right;"><i>Discussion – 60 minutes</i></p> <p><b>Topic #3 – ECV Products, Reporting to SBSTA</b> - Options will be discussed as regards the respective roles and expected support between the joint CGMS-CEOS WGClimate and the VCs.</p>	P. Lecomte (WGClimate) R. Eckman (ACC-VC)	13:00 – 14:00
	Coffee/Tea Break		14:00 – 14:30

6	<p style="text-align: right;"><i>Discussion – 60 minutes</i></p> <p><b>Topic #4 – Data management and data access</b>  <i>Among other issues, this topic will provide an opportunity for discussing:</i></p> <ul style="list-style-type: none"> <li>- <i>Overall data coordination: how to reduce potential conflicts related to the data provision to a growing number of projects supported by CEOS? How to increase the synergy between projects – same data sets to cover several projects whenever possible?</i></li> <li>- <i>Data access conditions: data access is not only a technical problem, all projects are facing difficulties linked to the data policies and data costs... In particular, it would be worth for CEOS to investigate the potential support from financial donors (e.g. World Bank, Asian Development Bank, etc.) and the political support from major stakeholders (e.g. UN Agencies...) at CEOS level instead of Project level.</i></li> </ul>	<p>R. Moreno (WGISS)</p> <p>I. Petiteville (WGDisasters)</p> <p>S. Neeck (P-VC)</p>	<p>14:30 – 15:30</p>
7	<p style="text-align: right;"><i>Conclusions and Actions – 30 minutes</i></p> <p><b>Wrap up</b> - End of VC/WG Day</p>	<p>J.-L. Fellous</p>	<p>15:30 – 16:00</p>