**CEOS SIT-29 Actions**

V1.0 *– 2014 SIT Workshop Status Updates in red*

|  |  |  |
| --- | --- | --- |
| No. | Action | Due date |
| SIT 29-1 | CEOS and SIT Chairs to write to GEO Co-Chairs to: a) provide the CEOS view on the future of GEO b) offer our service to GEO and to interact with the IPWG on the development of the IP, and c) to request Observer status at EXCOM | End May 2014  COMPLETE  Letter sent, and response from GEO EXCOM being coordinated.  SIT Workshop agenda item #15 |
| SIT Workshop Status:   * COMPLETE - Discussed under WS Agenda Item #15 | | |
| SIT 29-2 | VCs to consider developing training activities in their field, following the example of the OSVW-VC, involving the corresponding science groups, in collaboration with WGCapD and possibly with external partners (e.g., COSPAR, GxOS, WCRP) | Initial ideas – SIT Chair tag up telecons (June 2014)  COMPLETE  Plans – SIT Technical Workshop (September 2014)  In Progress  Dedicated session at the VC/WG Day prior to the SIT Workshop  SIT Workshop agenda items #5 and #6 |
| SIT Workshop Status:   * COMPLETE – Discussed WS Agenda Item #6 * Follow-up action SITWS-2014-02 opened | | |
| SIT 29-3 | OCR-VC to provide a detailed account of the implementation and coordination issues submitted to SIT-29 (with appropriate references) with a view to resolving them prior to SIT Technical Workshop | SIT Chair tag up telecons (June 2014)  COMPLETE  Discussed the coordination issues on the June telecon, with follow-up during the WG Day prior to the SIT Workshop  SIT Workshop agenda items #5 and #6 |
| SIT Workshop Status:   * COMPLETE – Discussed under WS Agenda Item #6 | | |
| SIT 29-4 | SIT Chair Team to work with volunteer CEOS Agencies to present a position paper at the SIT Technical Workshop on how to address CEOS contributions to Land Surface Imaging Agencies | SIT Technical Workshop (September 2014)  COMPLETE  Position paper drafted, to be discussed under Workshop agenda item #7 |
| SIT Workshop Status:   * COMPLETE – Discussed under WS Agenda Item #7 * Follow-up action SITWS-2014-04 opened | | |
| SIT 29-5 | SIT Chair to prepare a SIT Technical Workshop agenda item regarding the relationship between VCs & WGs and the respective science groups, to be coordinated during the next series of SIT Chair tag-up telecons – and including gaps and bottlenecks which could be acted upon | SIT Chair tag up telecons (June 2014)  SIT Technical Workshop (September 2014)  Open  Discussed during June tagups, but no VC/WG Day or SIT Workshop agenda item assigned |
| SIT Workshop Status:   * COMPLETE – Discussed under WS Agenda Item #6 * To be followed-up as on going business on SIT Chair – VC tagups | | |
| SIT 29-6 | VCs & WGs to ensure that their respective websites are updated with current information | SIT Technical Workshop (September 2014)  COMPLETE  Addressed on the June VC/WG telecons |
| SIT Workshop Status:   * COMPLETE – Discussed under WS Agenda Item #6 * To be followed-up as on going business on SIT Chair – VC | | |
| SIT 29-7 | VCs & WGs to review their membership and leadership with a view to encourage broader participation by CEOS Agencies | SIT Technical Workshop (September 2014)  COMPLETE  Addressed on the June VC/WG telecons |
| SIT Workshop Status:   * COMPLETE – Discussed under WS Agenda Item #6 * To be followed-up as on going business on SIT Chair – VC | | |
| SIT 29-8 | SIT and CEOS Chair to approach CEOS Agencies and potential new Members with a view to broaden participation in and leadership of CEOS activities | CEOS-29  In Progress |
| SIT Workshop Status:   * COMPLETE – Discussed under WS Agenda Item #6 * To be followed-up as on going business on SIT Chair – VC | | |
| SIT 29-9 | CEOS Agencies invited to nominate volunteers for the new CEOS website study group (end April); and SEO to implement the new CEOS website, including document management system | CEOS-28  COMPLETE  CEOS SEO to provide an update under SIT Workshop agenda item #18 |
| SIT Workshop Status:   * COMPLETE - Discussed under WS Agenda Item #20 | | |
| SIT 29-10 | Core data stream providers (USGS, ESA, INPE/CRESDA, CSA, CONAE) to work with SDCG to implement the global baseline data acquisition strategy for GFOI in 2014 | End 2014  In Progress  A status update to be given under SIT Workshop agenda item #10 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #10 | | |
| SIT 29-11 | SDCG to work with the SEO, contributing Agencies, and FAO to develop prototypes of the Space Data Services for GFOI and report on the outcomes of pilot projects with several countries | CEOS-28  In Progress  A status update to be given under SIT Workshop agenda item #10 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #10 | | |
| SIT 29-12 | SDCG to define and develop the third Element of the CEOS Data Strategy for GFOI (acquisitions for R&D) for presentation and endorsement at SIT-30 | SIT-30  In Progress  A status update to be given under SIT Workshop agenda item #10 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #10 | | |
| SIT 29-13 | WGISS and WGCapD to liaise with SEO and SilvaCarbon respectively to review the GFOI Space Data Services plans and to provide guidance, review and support of its progress | CEOS-28  WGISS – Open  WGCapD – Reported activity during SEC-192 telecon  Updates from WGs under SIT Workshop agenda item #8 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #8 | | |
| SIT 29-14 | CEOS Chair to prepare Draft ToRs for the *ad hoc* Carbon Strategy Implementation Study Team for approval at CEOS SEC-189 | CEOS SEC-189  COMPLETE  SIT Workshop agenda item #13 |
| SIT Workshop Status:   * COMPLETE – discussed under WS Agenda Item #13 * Follow-up actions SITWS-2014-10, SITWS-2014-11, SITWS-2014-12, SITWS-2014-13 opened | | |
| SIT 29-15 | CEOS Principals to provide nominations for participation in the *ad hoc* Carbon Strategy Implementation Study Team | COB 18th April  COMPLETE  SIT Workshop agenda item #13 |
| SIT Workshop Status:   * COMPLETE – discussed under WS Agenda Item #13 | | |
| SIT 29-16 | CEOS *ad hoc* Working Group on GEOGLAM to work with the GEOGLAM community to develop an update to the CEOS Acquisition Strategy for GEOGLAM for endorsement | CEOS-28  In Progress  The status of the updated Strategy to be given under SIT Workshop agenda item #14 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #14 * Related action SITWS-2014-14 opened (on group naming) | | |
| SIT 29-17 | WGDisasters to proceed with the three new supersites and relevant CEOS Agencies encouraged to support data supply | Ongoing  In Progress  A status update to be given under SIT Workshop agenda item #8 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #8 | | |
| SIT 29-18 | WGDisasters to implement the strategic data acquisition plan in support of the flood, seismic hazard, and volcano DRM pilot and Recovery Observatory requirements | Ongoing  In Progress  A status update to be given under SIT Workshop agenda item #8 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #8 | | |
| SIT 29-19 | WCDRR Task Team to implement the CEOS plan for engagement in WCDRR. CEOS Agencies to comment on the two supporting documents (Strategic Messages and Voluntary Commitments) | March 2015  Comments on documents by  end April 2014  In Progress  A status update to be given under SIT Workshop agenda item #16 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #16 | | |
| SIT 29-20 | CEOS Agencies to interact with their relevant government participants in WCDRR to ensure representation of the CEOS key messages at the regional platforms and Preparatory Committee meetings | Through to March 2015  In Progress  A status update to be given under SIT Workshop agenda item #16 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #16 | | |
| SIT 29-21 | CEOS Chair and Incoming Chair, supported by WGClimate and other stakeholders, to prepare the CEOS representation and report for SBSTA-41 in late 2014. The report will be confirmed at CEOS Plenary | CEOS-28  To be discussed under SIT Workshop agenda item #8 and #17 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #8 and #17 | | |
| SIT 29-22 | SIT and CEOS Chairs to work with stakeholders to develop a strategy to prepare for COP-21 in late 2015 in Paris | Report to CEOS-28  To be discussed under SIT Workshop agenda item #17 |
| SIT Workshop Status:   * In progress – discussed under WS Agenda Item #16 | | |

**27th CEOS Plenary Action Items**

*v1.0 – 2014 SIT Workshop Status Updates in red*

| **No.** | **Action** | **Actionee** | **Due Date** |
| --- | --- | --- | --- |
| **27-1** | **Ensure addition of Vietnam’s EO satellite programmes to the CEOS Database (aka the MIM).** | **ESA CEOS MIM team** | **January 2014**  COMPLETE |
| **27-2** | **Develop the 1st version of the new 3-year CEOS Work Plan.** | **CEO** | **mid-March 2014**  **COMPLETE** |
| **27-3** | **Update the CEOS website to reflect the new terms of reference and governance decisions of CEOS Plenary.** | **SEO, in consultation with CEOS SEC** | **December 2013**  **COMPLETE** |
| **27-4** | **Prepare a process paper(s), with the support of a writing team, for: (a) CEOS Working Groups; and, (b) for guidance on proposals for new CEOS initiatives. (Interest expressed by Mark Dowell, Marie-Josée Bourssa, Ivan Petiteville, Brian Killough, and Steven Hosford.)** | **CEO, in consultation with CEOS SEC** | **SIT-29**  **COMPLETE**  **The New Initiatives and Working Group papers were finalised in the follow-up from SIT-29** |
| **27-5** | **Develop and present a recommendation for a CEOS document configuration management system.** | **SEO, in consultation with CEOS SEC and CEO** | **SIT-29**  **In Progress**  **To be discussed under SIT Workshop agenda item #20** |
| **27-6** | **Deliver to CEOS SEC: (a) the consistent set of TORs for the 7 CEOS VCs; and (b) the 2015 statement of deliverables for the GEOSS.** | **Outgoing NASA SIT Team** | **23rd December 2013**  **COMPLETE** |
| **27-7** | **Inform CEOS Chair as to the decision on the Sentinels Data Policy by the European Parliament – noting the dependence of several key CEOS initiatives on a free and open data policy.** | **EC** | **December 2013**  **COMPLETE** |
| **27-8** | **Conclude and submit via SIT and CEOS Chairs the CEOS response to GEO re draft Ministerial Declaration and Draft Vision for GEO 2025 document.** | **Post-2015 GEO ad-hoc Team** | **COMPLETE**  **(sent on 15 Dec 2013)**  **COMPLETE as noted** |
| **27-9** | **Develop the full Recovery Observatory proposal for the approval.** | **WGDisasters** | **SIT-29**  **COMPLETE**  **Proposal endorsed at SIT-29** |
| **27-10** | **Propose a way forward for the 2015 World Conference on Disaster Risk Reduction (WCDRR).** | **JAXA** | **SIT-29**  **COMPLETE**  **Approach agreed at SIT-29. To be discussed under SIT Workshop agenda item #16** |
| **27-11** | **Prepare for approval the strategic data acquisition plan in response to the floods, seismic risk, and volcanoes pilots’ EO requirements.** | **WGDisasters** | **SIT-29**  **COMPLETE**  **Proposal endorsed at SIT-29. To be discussed under the WGDisasters report, SIT Workshop agenda item #8** |
| **27-12** | **Prepare the structure of the new CEOS Working Group on Disasters (WGDisasters), encompassing the current work on Supersites coordination, Disaster Risk Management (three pilots, acquisition strategy), the Recovery Observatory proposal, the Disasters SBA, and other CEOS disasters-related activities.** | **WGDisasters** | **SIT-29**  **COMPLETE**  **WGDisasters to report under SIT Workshop agenda item #8** |
| **27-13** | **Conclude the CEOS Strategy for Carbon Observations from Space in time for its promotion (as a draft) at GEO Plenary.** | **Carbon Task Force** | **GEO-X**  **COMPLETE**  **CEOS Strategy for Carbon Observations from space endorsed at SIT-29, with follow-up actions defined and to be reported under SIT Workshop agenda item #13** |
| **27-14** | **Ensure a focused, comprehensive preparation of the discussion on implementation of the CEOS Carbon Strategy at SIT-29.** | **CEOS SEC** | **SIT-29**  **COMPLETE**  **Implementation options to be discussed under SIT Workshop agenda item #13** |
| **27-15** | **To develop a list of implementation options for the CEOS Carbon Strategy, including a recommended option.** | **Carbon Task Force, in consultation with WGClimate, and other stakeholders** | **SIT-29**  **COMPLETE**  **Implementation options to be discussed under SIT Workshop agenda item #13** |
| **27-16** | **Prepare: (a) the Global Baseline Strategy (Element 1) 2013 implementation results summary; (b) Global Baseline Strategy Implementation Plan for 2014; and, (c) the GFOI Space Data Services (Element 2) Strategy and Implementation Plan for endorsement by SIT-29.** | ***Ad hoc* SDCG for GFOI** | **SIT-29**  **COMPLETE**  **GFOI/SDCG update to be provided under SIT Workshop agenda item #10** |
| **27-17** | **Coordinate implementation of the CEOS Acquisition Strategy for GEOGLAM Phase 1, provide a progress report on implementation, and recommended a way forward.** | ***Ad hoc* Working Group on GEOGLAM** | **SIT-29**  **In Progress**  **Implementation options to be discussed under SIT Workshop agenda item #13** |
| **27-18** | **Make a recommendation on the optimal process within CEOS for approval of new Supersites.** | **WGDisasters** | **SIT-29**  **COMPLETE**  **New Supersites selection process** |
| **27-19** | **Confirm to CGMS the establishment of the CEOS-CGMS Joint Working Group on Climate and the adoption of the proposed Terms of Reference to CGMS.** | **CEOS Chair** | **December 2013**  **COMPLETE** |
| **27-20** | **Review automated IDN dataset reports and follow-up to address any issues identified.** | **CEOS Agencies** | **COMPLETE** |
| **27-21** | **Develop and recommend detailed plans for the way forward on the SST Comparison Campaign and SST Operational Validation Project.** | **WGCV** | **mid-March 2014**  **In Progress** |
| **27-22** | **Provide feedback to WGCapD on its promotional video (**[**http://www.ceos.org/images/WGCapD\_Video\_2.pptx**](http://www.ceos.org/images/WGCapD_Video_2.pptx)**).** | **CEOS Agencies** | **January 2014**  **COMPLETE** |
| **27-23** | **Produce a glossy print version of the Montreal Statement for distribution by CEOS at GEO Plenary and Ministerial and in connection with other outreach opportunities.** | **SEO** | **December 2013**  **COMPLETE** |