**VC & WG Action Status**

**Sept 2012**

V1.0

**Actions arising from May 2012 VC/WG telcons**

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| Group | Action | Status | Actionee |
| SST | 1. **Craig to send his best estimate of individuals to approach top-down for SST target agencies in Russia and China, and for KARI to Mike and the SIT Chair team for follow-up.** 2. **Mike and the CEOS SIT Chair team to follow-up with suggested contacts from Russia and China, KARI, as well as ISRO on desired engagement with the SST-VC.** 3. **Pat Jacobberger-Jellison to circulate the plan and schedule for the CEOS Self Study follow-up (including the development of the three CEOS strategic documents). And Pat also to clarify the roles and expectations for the VCs and WGs in the process.** | IN PROGRESS  AWAIT SST INPUT  Schedule issued. VC/WG role ? | SST  SIT Chair Team  CSS Team |
| OST | 4. Eric and Francois to write up a “one pager” summarizing the proposal for a group to coordinate operational aspects of the CEOS oceans VCs. | COMPLETE | OST |
| WGClimate | 1. **WGClimate to identify agencies or cases where it would be useful for the CEOS SIT Chair team to intervene to encourage agency resources for the response to the ECV Inventory survey.** 2. **John to report on the any updates he receives from Mitch Goldberg on the status of the CEOS reporting to GCOS.** 3. **Stephen to continue to handle the VC interface to CEOS SEC meetings on behalf of the VC leads.** 4. **Mark to provide the names of the retiring CNES and JAXA members of WGClimate to the CEOS SIT Chair Team.** | COMPLETE | WGClimate  WGClimate  SIT Chair Team  WGClimate |
| OSVW | N/A |  |  |
| ACC | 1. Rich to provide the names of his contacts at NSMC-CMA to the CEOS SIT Team for Mike to follow-up with, encouraging participation in the next ACC meeting. | Rich shared these two names via email, 29th May, Re: CEOS ACC meeting - Chinese participation  Fuxiang Huang ([huangfx@cma.gov.cn](mailto:huangfx@cma.gov.cn)), and Weihe Wang ([wangwh@cma.gov.cn](http://wangwh2cma.gov.cn/)) | ACC & SIT Chair Team |
| WGCapD | N/A |  |  |
| LSI | 1. **John and Julio to provide Mike (through Christine) with the specific details about the ISRO LSI co-chair, as well as the specific request from the USGS and INPE co-leads, and raise the issue with Kiran Kumar.** 2. **LSI co-chairs to provide a draft paragraph for discussion with the SIT Chair team summarizing the current challenges with the inclusion of SAR missions in LSI activities and suggesting a way forward.** | John provided the paragraphs via email 8th June.  John provided the paragraphs via email 8th June. | LSI & SIT Chair Team  LSI |
| PC | 1. **Brian and the SEO, with support from the MIM team, to work with the ECV inventory team to clarify the role for the VCs in the inventory survey.** 2. **Stephen to send a revised version of the SIT Workshop CSS Monday session reminder to Mike, and Mike will circulate.** | COMPLETE | SEO & MIM Team  SIT Chair Team |
| OCR | 1. Paula to circulate the IN-SITU OCR white paper for information once the final technical issues have been addressed. |  | OCR |
| WGCV | 1. **Greg to ask of Albrecht von Bargen at DLR if he can start assuming his WGCV Vice Chair duties even before internal DLR approval is granted.** 2. **Stephen to share information on the upcoming GFOI M&G document authors meeting in Norway with Greg.** 3. **Greg to work with the WGCV VC and WG liaisons to communicate the desire to link WGCV to their ongoing activities to the other VCs and WGs.** 4. **SIT Chair team, in consultation with the VC and WG leads, to assemble a list of participation needs for each VC and WG.** 5. **WGCV to help in addressing the list of VC and WG participation needs through their contacts, in particular with China.** | COMPLETE  COMPLETE  IN PROGRESS  COMPLETE | WGCV  SIT Chair Team  WGCV  SIT Chair Team  WGCV |
| WGISS | 1. **Stephen to speak with his ESA colleagues to discuss what support might be possible for CWIC.** 2. **Satoko and WGISS to plan ECV and GFOI sessions at the next WGISS meeting (which will be joint with WGCV).** 3. **The NASA SIT team to coordinate with Satoko and Martha Maiden on the possibility of raising ESA participation in WGISS during their NASA-ESA framework discussions.** 4. **Stephen to ask his ESA colleagues whether ESA’s hosting of WGISS-36 represents a change in their WGISS participation profile.** | COMPLETE  PLANNED. WGISS LOOKING FOR GUIDANCE AS TO WHAT IS NEEDED FROM THEM IN RELATION TO ECV INVENTORY & ROADMAPS  COMPLETE | SIT Chair Team  WGISS  SIT Chair Team  SIT Chair Team |

**SIT-27**

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| No. | Action | Status | Actionee |
| SIT 27-4 | CEOS Agencies encouraged to nominate candidates to serve as WGISS Vice-Chair. | COMPLETE  Richard Moreno from CNES nominated | CEOS Agencies |
| SIT 27-8 | SIT Chair to write to the SST-VC team to confirm approval of their Implementation Plan and to urge their progress towards the first milestones as scheduled in the IP. | COMPLETE | SIT Chair Team |
| SIT 27-9 | SIT Chair to circulate a call for CEOS Agencies to nominate representatives to the SST VC Team – in support of SST-VC IP objectives. | COMPLETE | SIT Chair Team |
| SIT 27-21 | SIT Chair Team will work with Virtual Constellations and Working Groups to further define opportunities and approach to implementation targets discussed at SIT-27. And will ensure engagement of Virtual Constellations and Working Groups in the development of the new planning documents. | ONGOING September 2012 | SIT Chair Team & VCs & WGs |
| SIT 27-22 | SIT Chair Team will develop a CEOS Virtual Constellation/Working Group mission/agency participation wish-list matrix as the basis for engaging CEOS Agencies and missions. | COMPLETE Being updated | SIT Chair Team |
| SIT 27-23 | Working Group Chairs and Virtual Constellation Leads, coordinated by the SIT Chair Team, to develop a short paper brainstorming ideas on improved communication among groups in support of more integrated CEOS objectives. | OPEN | VCs & WGs &  SIT Chair Team |
| SIT 27-24 | SIT Chair Team to arrange for monthly Virtual Constellation updates to CEOS SEC telecons. | COMPLETE | SIT Chair Team |
| SIT 27-25 | CNES to make a presentation at WGISS-33 in Tokyo to begin more detailed discussion on the development of a VC portal template. | COMPLETE | CNES |

**Informal actions noted at VC-WG workshop**

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| No. | Action | Status | Actionee |
| 1 | Mark Dowell asked that CEOS agencies ensure sufficient resources are in place to support the coming WGClimate questionnaire in support of the physical inventory of ECVs | Questionnaire has been issued | WGClimate |
| 2 | CEOS SIT Chair to provide Paul Chang with a copy of the CEOS letter calling for increased Chinese agency engagement in CEOS | COMPLETE | SIT Chair Team |
| 3 | Barbara Ryan to share outcomes of internal discussions on atmospheric and ocean winds within WMO with the OSVW VC leadership. | COMPLETE  Barbara provided info on the International Winds Working Group (IWWG) which reports to CGMS | WMO |
| 4 | WGCV to provide a table to WGClimate showing appropriate points of contact for specific ECVs within WGCV (where there is a POC available) |  | WGCV |
| 5 | ESA to nominate a point of contact for the WGISS CWIC team on HMA |  | ESA |
| 6 | Stephen Ward to coordinate the inclusion of a regular VC report to CEOS SEC | COMPLETE | SIT Chair Team |
| 7 | VC and WG leadership to work to detail and quantify the additional resources they require, and what they require from specific agencies, to support their coordination and physical deliverables. |  | VCs & WGs |
| 8 | CEOS leadership to provide LSI with feedback on their current one year Work Plan, and Terms of Reference | OPEN | Troika |
| 9 | LSI to provide their medium resolution optical guidelines to the SDCG for information | COMPLETE | LSI |

**CEOS Plenary Lucca**

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| No. | Action | Status | Actionee |
| 25-4 | CEOS Agencies are encouraged to support the long-term funding necessary for the CWIC development & operations, and to work with WGISS to become a “CWIC Partner” | OPEN  CEOS-26 | CEOS agencies |
| 25-5 | WGISS should develop CWIC guidelines for future data partners to understand requirements | CIRCULATED SIT-27 | WGISS |
| 25-6 | WGISS to engage related agencies and to lead an investigation into the opportunities and obstacles for the interoperability of HMA and CWIC, providing a report and recommendations to CEOS-26 | HMA POC NEEDED  CEOS-26 | WGISS |
| 25-15 | CEOS Chair to write to CEOS agencies outlining the WGISS Work Plan and objectives for the coming years and inviting representation from CEOS agencies not currently active | COMPLETED  Dec 2011 | CEOS Chair |
| 25-16 | CEOS Agencies encouraged to consider taking on responsibility for QA4EO secretariat and website maintenance | QA4EO funding secured | CEOS Agencies |
| 25-18 | WGClimate and SST-VC to undertake a pilot effort in 2012 to demonstrate the approach and benefits of the contribution of the CEOS Constellations to ECV coordination – and to report to CEOS-26 with a progress statement and recommendations | UNDERWAY | WGClimate & SST |
| 25-19 | WGClimate to coordinate with the ESA MIM team to determine how best to integrate the ECV survey process into the full 2012 MIM update | COMPLETE | WGClimate & MIM team |
| 25-20 | WGClimate to report on their initial progress towards the CEOS ECV inventory and assessments | ?  CEOS-26 | WGClimate |